



HOME SCHOOL AGREEMENT

At Clare Community Primary School our sincere wish is that we can work in partnership to give your child the best possible education and start in life. We want to encourage and inspire creativity and give as good a foundation as we can in those vital basic skills such as reading and number, but also help our pupils to develop as caring and thoughtful people, able to work and play sensitively with others. All our pupils should be confident of their own abilities and have respect for others; embodying our core values of Community, Learning, Aspiration, Respect and Enthusiasm. We want your child to be excited to come to school in the mornings.

We promise to provide for all children:

- **A secure knowledge in the basic skills to the best of each child's ability;**
- **A sense of their own self-worth and the values of learning, resilience and tolerance;**
- **A sense of citizenship and their shared responsibilities;**
- **A love for learning through a creative and innovative curriculum;**
- **An enriched curriculum within the context of the local community and our surrounding area;**
- **Promotion of equality and opportunities for all;**
- **Aspiration and ambition to achieve their goals.**

This document sets down the expectations we have as a school, and our commitment to your child and you. This document also demonstrates your commitment to your child's education, the school and its values.

HOME-SCHOOL LINKS

We are a paperless school; electronic communication is via School Comms, allowing email and text communication between home and school. . If you cannot access this electronic information, hard copies can be obtained from the school office.

Parents and Carers should always ensure that the school has up-to-date contact information (e.g. mobile phone numbers or changes in email addresses). ***In EYFS, communication is through tapestryjournal.com. You will receive a login for this prior to your child starting at school***



ATTENDANCE

It is the legal responsibility of parents/carers to ensure that children attend school on time, when the school is open. Attendance at school on a regular basis is essential for good progress. There will be a member of staff on duty in the playground from **8.35 to 8.45am** each morning, and the bell will be rung at **8.45** to signify the beginning of the registration period. ***Children will be asked to line up with their class teacher who will then walk them into school***

At this point we ask you to support us in saying goodbye to your child and handing them over to our care, remaining on the playground while we walk the children to their classes. Teachers will endeavour to reach the playground a few minutes before 8.45am, so if there is something quick and urgent, you can pass on any messages. If you wish to discuss something at length, please arrange to speak to your child's teacher at a mutually convenient time. ***In September, Reception children can be taken directly to their classroom door at 8.35am and picked up from there at 3pm.***

Doors will close at **8.50am** and children must then enter via the office entrance to be signed in and your child will be marked late. Registers officially close at **9am**; children will be marked **unauthorized late** if they arrive in school after 9am and should enter through the front entrance. ***If your child is late, it is your responsibility to ensure that they enter the school safely.*** As a rule, children should not be picked up early from school unless there are exceptional circumstances which would mean seeking permission from the Headteacher via an absence request form.

It is helpful for the Office to know if parents or carers are going to be away from home and your child is staying with grandparents or being looked after by a family friend, so the most appropriate person can be contacted in an emergency. If you are not collecting your child, you will need to inform us verbally or in writing. We reserve the right to detain the child at school if we have any doubts or concerns about the person sent to accompany them. Children in Years 5 and 6 are allowed to walk home alone if we have written permission from the parent or carer, and we accept that they are trustworthy to do so. In winter months, we do not allow children to walk home alone after clubs.

ILLNESS

If your child is unwell, please phone the school on the first day of absence before 9.00am. You will need to phone on each day of absence. We encourage parents to send children into school with minor ailments and, if in doubt about sending a child into school, please ask us for a second opinion. If we feel that a child is too ill to be in school, we will always contact you straight away. If we cannot contact parents before 12pm we will follow our safeguarding procedure and notify Suffolk police.

Parents are encouraged to arrange medical/dental appointments out of school hours or during the holidays, except in an emergency. You will be asked to provide an appointment card or letter prior to, or immediately after, the date of a medical appointment.

BEHAVIOUR FOR LEARNING EXPECTATIONS



Pupils will have:

- **Have a positive attitude** and be engaged in their learning;
- **Have respect** for themselves and others, and respect for their learning environment;
- **Be responsible** for their own actions, learning and belongings;
- **Learn** from their mistakes and take pride in their achievements;
- **Have good listening** behaviour- being attentive and facing the speaker, and following instructions promptly;
- **Follow** agreed class routines.

Parents will:

- Promote a positive attitude towards learning and the school community;
- Ensure children arrive at school on time and that they attend school every day that the school is open and available, appropriately dressed in our school uniform;
- Remember that we are all working together towards the same goals;
- Notify the school straight away regarding any issue concerning behaviour;
- Attend Parents' Evenings, and support their children with any home learning;
- Be expected to support the School's decisions regarding behaviour whilst retaining their right to appeal against any decision with which they disagree;
- Treat all members of staff with respect.
- Refrain from raising school issues on social media, instead seeking face-to-face contact as soon as possible, in line with our open-door policy.

Staff will:

- Implement the *Behaviour for Learning policy* with consistency and impartiality, and keep children safe;
- Establish a positive learning environment in their classrooms appropriate to individual needs;
- Encourage children to make sensible choices within the school;
- Give children the opportunity to change inappropriate behaviour;
- Label the behaviour but not the child;
- Use a sanction appropriate to the misdemeanour and the individual;
- Build children's self-esteem and try and find out the reasons behind unacceptable behaviour;
- Notify parents of any patterns of unacceptable or unusual behaviour, and provide feedback on children's progress.

Name of Student: _____ Signature: _____

Name of person(s) with parental responsibility: _____

Signature: _____ Date: _____

